

62-9061

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11 December 1962

MEMORANDUM FOR: Deputy Director (Plans)  
Deputy Director (Intelligence)  
Deputy Director (Research)  
Deputy Director (Support)

1. Transmitted herewith is a copy of the Inspector General's Survey of Handling of Intelligence Information During the Cuban Arms Build-up.

2. It is requested that you review this report in order to determine whether it contains any inaccuracies, since some of the information will be reflected in the community report now being prepared for the President's Foreign Intelligence Advisory Board.

3. I wish to have your comments not later than close of business 14 December 1962.

4. It is further requested that you submit not later than 15 January 1963 recommendations for actions within CIA which might improve the collection, reporting, and analysis of intelligence information.

IG

SIGNED

Marshall S. Carter  
Lieutenant General, USA  
Deputy Director

Attachment  
SC 11723/62/KH

25X1

O/IG/

Distribution:

- 2 - Each Addressee (w/attachment)
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19 MAY 1962

Executive Registry

62-3291

**MEMORANDUM FOR:** Deputy Director (Intelligence)  
 Deputy Director (Plans)  
 Deputy Director (Research)  
 Deputy Director (Support)  
 Comptroller  
 General Counsel  
 Inspector General

**SUBJECT :** Inspector General Staff

1. I have authorized an increase in the T/O of the Inspector General's Inspection Staff from its present strength of [redacted]

2. I am authorizing this increase in the Inspection Staff in order to permit more frequent inspections of, or visits to, all Agency components. The present cycle of formal inspections has permitted detailed review of major components about once every five years. It is my desire to have such inspections at least once every two or three years. Further, I wish to have all foreign field installations visited (but not necessarily inspected in detail) by members of the Inspection Staff at least once each year. Domestic field installations will normally be visited during the period their parent components are being inspected. This increase of inspections and visits is not an indication of any dissatisfaction with the general conduct of Agency affairs, but represents my desire to have more frequent independent evaluations of our work.

3. It should be understood by all that the quality of the Inspector General's surveys will be in direct proportion to the caliber of personnel on the staff. Therefore, I want each of you to insure that top caliber officers from your components are recommended to the Inspector General for service on his staff. I am convinced not only that this is best for the welfare of the Agency, but also that service on this staff affords an opportunity for an officer to broaden his horizon and be better prepared for higher responsibility. Tours of duty on the staff of the Inspector General will normally be of approximately three years duration.

(signed) Marshall S. Carter

Marshall S. Carter  
 Lieutenant General, USA  
 Deputy Director

JSE:cm (15 May 62)

1 - DDCI

✓ 1 - JSE:cm

1 - IG Subject

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